

6. Please note that an ----- fee may be charged for a late-check-out.

- (A) addition
- (B) add
- (C) additional
- (D) additionally

7. The workshop turned out to be an extremely ----- experience for mid-level managers.

- (A) value
- (B) valuable
- (C) valueate
- (D) valuably

8. Please be ----- when working near heavy machinery in the manufacturing plant.

- (A) caution
- (B) cautiously
- (C) cautioned
- (D) cautious

9. All information contained in this document is strictly -----, and for internal use only.

- (A) confidential
- (B) confidence
- (C) confident
- (D) confidentially

10. Our strategy of increasing overseas production capacity has been very -----.

- (A) succeed
- (B) successful
- (C) success
- (D) successfully